Preparing images for the club's DPI competitions

The key points are:-

• The images must be **jpeg files**
• Maximum width = **1400pixels**
• Maximum height = **1050pixels**

Please don't forget that most software allows several ways of doing anything and that the methods shown here are merely the preferred way of the author.

1. Open Adobe Elements – File – New – Blank file.
2. Width = 1400pixels   Height = 1050pixels (these are set by the resolution of the projector). resolution = any value   Colour mode = RGB colour   Background = white OK.   This should give a blank white background called 'Untitled-1.jpg'.
3. Locate the image you are going to be working on and drag it into Elements.
4. Drag your image in the Photo Bin onto the 'Untitled-1.jpg' file which will give a new layer.
5. Click on the Move tool, then on the image and resize it to fit within the white blank oblong.
6. Adjust the position as required.
7. Click on the Background layer, then the colour pallet and choose what background colour to use, (Black is a good default colour).
8. Click on the Paint Bucket tool and then click on the Background to colour it in.
9. Select the image layer – Move Tool – Right click on the image – Edit layer style.
10. Check Stroke tick box. Click on the colour square and choose the colour for the border, (white is good). Adjust the size of the border, (1 or 2 pixels is good).
11. File – Save as - save as a jpeg – quality = 12, into whatever folder you are using on your computer.